

HIGGINS AREA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Donnie Militano, Chair
Bruce Jones, Vice-Chair
Marty Main, Treasurer
Scott Milligan, Director
John Boykin, Director

10106 Combie Road
Auburn, CA 95602
(530) 268-0844

MEETING MINUTES

Meeting of the Board of Directors, Wednesday, July 18, 2018 at
7:00 p.m. in the District Offices, 10106 Combie Road, Auburn, CA.

1. STANDING ORDERS

Call to Order, Pledge of Allegiance: Called to order at 7:00pm by Vice Chairman Jones.
Roll Call: Directors Jones, Main, Boykin, Milligan Absent: Militano
Staff: BC Good, FF/OP Beeby

2. CONSENT CALENDAR

A. APPROVAL OF MINUTES

Motion/Second Directors Boykin/Main to approve June 20th regular meeting minutes.
All in favor: 4-0.
Motion passed.

Motion/Second Directors Main/Boykin to approve June 20th special meeting minutes.
All in favor: 4-0.
Motion passed.

B. FINANCIAL REPORTS

Fund 6348: 6/2018 Payment Requests: \$169,455.57
Motion/Second Directors Boykin/Milligan to approve 6/2018 payments.
Roll call vote: 4-0.
Motion passed.

Fund 6759: 6/2018 Payment Requests: \$2,938.41
Motion/Second Directors Main/Milligan to approve 6/2018 payments.
Roll call vote: 4-0.
Motion passed.

Fund 6784: 6/2018 Payment Requests: \$29,025.00
Motion/Second Directors Boykin/Main to approve 6/2018 payments.
Roll call vote: 4-0.
Motion passed.

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Govt. Code Section 54954.3) prior to any Board action. The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board during the Public Comment period. While the Board may "briefly respond" to comments or questions from the public, no action may be taken on an item not on the agenda in compliance with Govt. Code Section 54954.3(a). The Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

REGULAR MEETINGS are scheduled on the 3rd Wednesday of each month. The public is welcome and encouraged to attend.

**This Agenda was posted 72 hours in advance of the meeting at Higgins Fire Protection District office, 10106 Combie Road, Auburn CA 95602.

QUESTIONS? Contact Higgins Fire District's Battalion Chief at 268-0844 or 269-2488 for Questions regarding agenda items.

Fund 6348: Financial Reports reviewed. Fund balance at 6/30/2018 \$1,571,078.59

Fund 6759: Financial Reports reviewed. Fund balance at 6/30/2018 \$656,201.38

Fund 6784: Financial Reports reviewed. Fund balance at 6/30/2018 \$449,143.07

3. REPORTS/INFORMATIONAL ITEMS

A. CHIEF'S REPORT

Chief Good reported to the Board that the lease with CalFire is being worked on at the state level and gave an update of the recent fire activity.

B. INCIDENT, PERSONNEL, & TRAINING SUMMARY Reported by Chief Good

For June 2018

District only calls: 63 Mutual Aid: 19 (11 NCCFD; 8 PCCFD; 0 PVFD; 0 PHFD)

Average Personnel Response: Fire Only:	PCFs 2	All FFs 6
All Other Incidents:	PCFs 2	All FFs 4

Paid Call Firefighter Staffing on 5/31/2018: Active 16; Rookies 3; LOA 0; ROP/Cadet 0; Residents 0; Interns 0. Total 20. Average response time was 12.1 minutes, which includes out of District mutual aid calls. Total Incidents: 82.

TRAINING HOURS Staff 68 PCF 56

C. PREVENTION/PLANNING REPORT Reported by Chief Good

Highlighted items have been completed.

D. LOCAL 3800 REPORT Reported by FF/OP Beeby

No meetings recently. Do have 4 new members with the seasonal hires.

E. JPA REPORT Reported by Director Miligan

Meeting Next Thursday

F. FISCAL COMMITTEE – Ad Hoc. Reported by Director Miligan

Nothing to report

G. STRATEGIC PLANNING – Standing. Reported by Director Main

Will discuss Strategic Plan as scheduled on agenda

H. POLICY COMMITTEE – Ad Hoc. Director Jones

Nothing to report

I. CORRESPONDENCE

None

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

5. PERSONNEL

NONE

6. CONTINUING BUSINESS

NONE

7. NEW BUSINESS

None

8. ANNOUNCEMENTS/GOOD OF THE ORDER

9. ADJOURNMENT

There was no further discussion.

Motion/Second Directors Main/Boykin to adjourn.

All in favor.

Motion passed. 4-0

Meeting adjourned at 7:54 p.m.