



# HIGGINS AREA FIRE PROTECTION DISTRICT

10106 Combie Road Auburn, CA. 95602

Phone: 530-269-2488 – 268-0844 Fax: 530-268-7737

## STRATEGIC PLANNING COMMITTEE

Marty Main  
Director

Bruce Jones  
Director

Jim Mathias  
Area 21

Chuck Suszko  
Area 22

Bob Hudelson  
Area 23

Jerry Good  
FireChief

Danette Austin  
Business Manager

Pete Marchinek  
3800

Jarrett Grassl  
3800

John Johnson  
PCF

Gary Bisagno  
PCF

## MEETING MINUTES

Meeting of the Strategic Planning Committee, Tuesday, June 12, 2018  
at 7:00 p.m. in the District Offices, 10106 Combie Road, Auburn, CA.

### 1. STANDING ORDERS

Call to Order, Pledge of Allegiance: Called to order at 7:00pm by Director Main.

Roll Call: Main, Jones, Bisagno, Mathias, Austin, Grassl, Hudelson, Suszko, Marchinek

Absent: Grassl, Johnson,

Also in Attendance:

### 2. CONSENT CALENDAR

#### A. APPROVAL OF MINUTES

Motion/Second Mathias/Bisagno to approve the minutes of April 3, 2018

All in favor.

Motion passed.

### 3. REPORTS/INFORMATIONAL ITEMS-

**ALS & Staffing all Stations within 5 years** - Mathias/Good

**SUCCESSION PLANNING-** Grassl/Marchinek

**PCF PROGRAM IMPROVEMENTS/ENHANCEMENTS/RECRUITMENT-** Johnson/Bisagno

**STAFF MORALE/RECRUITMENT/RETENTION-** Marchinek/Hudelson/Mathias/Grassl

The survey was reviewed. Results will be sent out.

**SOCIAL MEDIA/PUBLIC RELATIONS** - Austin/Main

**HEALTH & WELLNESS** - Marchinek/Bisagno

**REVENUE/TAX INITIATIVES** - Main/Good

**CAPITAL REPLACEMENT NEEDS-** Suszko/Good

### 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA NONE

### 5. CONTINUING BUSINESS

#### A. Draft Plan of Action for the Strategic Planning Committee

The Draft was was not reviewed by the committee.

## **6. NEW BUSINESS**

### **A. Financial Review of Strategic Plan**

(See Attached Summary)

The financial costs of all goals were reviewed. The committee understood the costs involved and they will be presented to the Board of Directors at the next Board meeting. Jim Mathias thanked Chief Good for preparing the cost analyst for the group and appreciated the time and effort that was put into it.

**Motion/Second** Jones/Suszuko motion to approve the financial analysis and include it as an addendum to the Strategic Plan Draft.

All in favor.

Motion passed.

## **7. AGENDA**

Will review in September.

## **8. ANNOUNCEMENTS/GOOD OF THE ORDER**

We will begin having meetings in September. Have a party at Martys house for everyones hard work. WUI drills were a positive thing.

## **9. ADJOURNMENT**

**Motion/Second** Jones/Good to adjourn.

All in favor.

Motion passed.

Meeting adjourned at 8:55pm