



# HIGGINS AREA FIRE PROTECTION DISTRICT

10106 Combie Road Auburn, CA. 95602

Phone: 530-269-2488 – 268-0844

## BOARD OF DIRECTORS

**JANICE BUSCHMANN**   **RICHARD THICKENS**   **MARTY MAIN**   **CHUCK SUSZKO**   **BRUCE JONES**  
Chairman                      Vice-Chair                      Treasurer                      Director                      Director

## MINUTES

**Meeting of the Board of Directors**  
**Wednesday November 20, 2024, to take place at 7:00PM in the District Offices**  
**10106 Combie Road, Auburn, CA.**

### 1. STANDING ORDERS

Call To Order 7PM, Roll Call, Introduction of Staff - Absent Rich Thicken

### 2. CONSENT CALENDAR - Motion: Main/Suszko 4/4

A. APPROVAL OF MINUTES                      October 16, 2024

B. FINANCIAL REPORTS                              October 2024

### 3. REPORTS/INFORMATION ITEMS – WIL BE COVERED VERBALLY UNLESS OTHERWISE NOTED

CHIEF'S REPORT

INCIDENT SUMMARY REPORT - Nov

PREVENTION/PLANNING REPORT

LOCAL 3800 REPORT

J.P.A. REPORT

F. FISCAL COMMITTEE – AD HOC

G. STRATEGIC PLANNING – STANDING

H. POLICY COMMITTEE – AD HOC

I. CORRESPONDENCE

### 4. PUBLIC COMMENT ON MATTERS NOT ON AGENDA PLEASE SEE

FOOTNOTES FOR RULES REGARDING PUBLIC COMMENT

### 5. PERSONELL

### 6. CLOSED SESSION - Closed at 7:27PM Reopened at 7:38PM

#### A. MOUs - Chief, Office Manager, 3800

CLOSED Session may be called by the Chairman of the Board if Personnel discussions warrant it (GOVT. CODE SECTION 54957)

### 7. NEW BUSINESS

#### A. RESOLUTION 24-25-09 Approving MOU agreement with Fire Chief

**Motion: Jones/Suszko 4/4**

#### B. RESOLUTION 24-25-10 Approving MOU agreement with Office Manager

**Motion: Suszko/Main 4/4**

*(Discussion-Action)*

*(Discussion-Action)*

#### C. RESOLUTION 24-25-11 Approving MOU agreement with 3800

**Motion: Main/Jones 4/4**

*(Discussion-Action)*

#### D. RESOLUTION 24-25-12 Accepting Pay Chart for Jan. 1, to Dec. 31, 2025

**Motion: Jones/Main 4/4**

*(Discussion-Action)*

## **8. ANNOUNCEMENTS / GOOD OF THE ORDER**

*(Discussion)*

## **9. ADJOURNMENT - 7:56PM Nothing Further was discussed**

**Motion: Suszko/Jones 4/4**

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Govt. Code Section 54954.3) prior to any Board action. The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board during the Public Comment period. While the Board may "briefly respond" to comments or questions from the public, no action may be taken on an item not on the agenda in compliance with Govt. Code Section 54954.3(a) The Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

REGULAR MEETINGS are scheduled the 3rd Wednesday of each month. The public is welcome and encouraged to attend.

\*\*This Agenda was posted 72 hours in advance of the meeting at Higgins Fire Protection District Office, 10106 Combie Rd, Auburn, Ca 95602.

QUESTIONS? Contact Higgins Fire District's Chief at 530-269-2488 for Questions regarding agenda items.