



# HIGGINS AREA FIRE PROTECTION DISTRICT

10106 Combie Road Auburn, CA. 95602  
Phone: 530-269-2488 – 268-0844 Fax: 530-268-7737

## STRATEGIC PLANNING COMMITTEE

Marty Main	Bruce Jones	Jim Mathias	Bob Hudelson
Jerry Good	Pete Marchinek	Mark Payne	Bethany Wilson

## MEETING MINUTES

Meeting of the Strategic Planning Committee, Wednesday, June 12, 2020 at  
7:00p.m. in the District Offices, 10106 Combie Road, Auburn, CA.

### 1. STANDING ORDERS

Call To Order, Pledge Of Allegiance, Roll Call, Introduction Of Members

Roll Call: Main, Jones, Hudelson, Chief Good, BOD Clerk Bethany Wilson

Member of the public: Janice Bushman

Absent: Marchinek, Mathias

### 2. CONSENT CALENDAR

A. Approval of Minutes

Motion to approve minutes: Jones/Good 5/0

### 3. REPORTS/INFORMATIONAL ITEMS/UPDATES - None

### 4. PUBLIC COMMENT ON MATTERS NOT ON AGENDA - None

*Please see footnotes for rules regarding public comment.<sup>1</sup>*

### 5. CONTINUING BUSINESS

**Progress Review – Subcommittees - (Discussion/Possible Action)**

1. **ALS & Staffing all Stations within 5 years** - Mathias/Good - TBD
2. **Succession Planning - Marchinek/Vacant** - Main't - Annually
3. **PCF Program Improvement/Enhancements/Recruitment** - Payne/Vacant
4. **Staff Relations/Morale Improvements/Enhancements** - Marchinek/Hudelson
5. **Staff Recruitment & Retention** - Mathias/Vacant - Main't Annually
6. **Social Media** - Marchinek/Wilson - Main't - Quarterly
7. **Health and Wellness** - Marchinek/Vacant - Main't - Quarterly
8. **Capital Replacement** - Good/Jones - Main't - Quarterly
9. **Consolidation Planning** - Good/Jones - REMOVED: 5/0

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PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Govt. Code Section 54954.3) prior to any Board action. The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board during the Public Comment period. While the Board may "briefly respond" to comments or questions from the public, no action may be taken on an item not on the agenda in compliance with Govt. Code Section 54954.3(a). The Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual. REGULAR MEETINGS are scheduled on the 2nd Tuesday of each month. The public is welcome and encouraged to attend.

\*\*This Agenda was posted 72 hours in advance of the meeting at Higgins Fire Protection District office, 10106 Combie Road, Auburn CA 95602.

QUESTIONS? Contact Higgins Fire District's Fire Chief at or 269-2488 regarding agenda items

## **6. NEW BUSINESS - None**

## **7. AGENDA FOR NEXT MEETING - November 1st**

## **8. ANNOUNCEMENTS / GOOD OF THE ORDER**

## **9. ADJOURNMENT**

**Bruce/Main 5/0**

**8:50pm**